



CONNECTICUT
RESOURCES
RECOVERY
AUTHORITY

100 Constitution Plaza • Hartford • Connecticut • 06103 • Telephone (860)757-7700
Fax (860)757-7745

MEMORANDUM

TO: CRRA Organizational Synergy & Human Resources Committee

FROM: Moira Kenney, HR Specialist/Board Secretary

DATE: October 28, 2013

RE: Notice of Special Telephonic Meeting

There will be a Special Telephonic meeting of the Organizational Synergy and Human Resources Committee of the CRRA Board of Directors on Tuesday, October 29, 2013, at **11:00 am** in the Legal Conference Room at the CRRA offices, 100 Constitution Plaza, Hartford, CT.

The purpose of the meeting will be to discuss the following matters:

- I. Discussion of Employee Benefits Renewal (Attachment A).
- II. Executive Session to discuss personnel matters.

If you will be unable to attend, please notify Moira Kenney at (860) 757-7787 immediately.

cc: Tom Kirk, President
Mark Daley, CFO
Eric Womack, Dir. HR & Admin